

Administration Officer – Fixed Term, Casual

Are you looking for a rewarding career that allows you to combine your strong administrative and customer service skills? Then join our administration team at Omeo District Health and make a difference!

Why Join Our Team

Omeo District Health is a publicly funded, small rural health service located in East Gippsland's high country. This spectacular Alpine region of Victoria is a lifestyle destination with Dinner Plain, Mt Hotham and Falls Creek Alpine snow resorts a short drive away. A great place to enjoy many outdoor pursuits.

Omeo District Health (ODH) provides attractive conditions including generous salary packaging.

Should you wish to discuss the role further please contact:

Katie Van Heek, Corporate Services Manager on 5159 0100 or via email to:

katie.vanheek@omeohs.com.au

To apply, please submit a cover letter and resume to

recruitment@omeohs.com.au

Applications close 5pm on Friday 10th October 2025

Omeo District Health is a merit-based equal opportunity employer and encourages applications from people of all cultural backgrounds, including diversity (LGBTIQ) and people with a disability.